

## **Minutes of the weekly meeting held on Friday 2<sup>nd</sup> May 2017**

**Location:** RWA Office, 11<sup>th</sup> floor, Prakashdeep Building

**Date:** 2nd May 2017

**Time:** 5:30pm to 7:00pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Lokesh Kumar - Secretary (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Tarun Vohra- Treasurer (Flat No. 105)

Mr. Balbir Mehta- Member (Flat No. 710-11)

### **Agenda of meeting:-**

- 1. Updates on building Rehabilitation/Strengthening work implementation.**
  - I. Progress discussed and same was found satisfactory.
- 2. DG No. 3 has abnormal smoke, injector pump calibration.**
  - I. Awaiting more quotations from other vendors, President requested all members to find more vendors before next meeting so far as OVN is concerned rates have been negotiated with M/s OVN Trading i.e. 5% on spare parts and 10% on labour charges.
- 3. Removal of loose RCC pcs. & Repairing of Terrace Parapet wall**
  - I. M/s P. Arora & Associates Pvt. Ltd. has prepared the BOQ with the estimation of Rs. 35 Lacs to complete the Parapet walls dismantling & repairing project. Fixing of MS Grill will be done separately and cost of same is not included in the BOQ as this was suggested by the consultant that it can be done through Local vendor who does welding and fabrication work for building. President and other members instructed Facility Manager to send BOQ along with agreement (terms and condition) of work to the interested contractors to get the sealed Tender.
- 4. Air Conditioning of Lift Machine room with the heat resistance insulation.**
  - I. We discussed this requirement in the last meeting and accordingly two/three vendors have seen the site. Society is waiting for their proposal to compare the price. This matter will be discussed in next meeting to finalize.
- 5. Renovation of 2 nos. Kone make elevators cabin along with replacement of ground floor landing doors with SS finish**

- I. Members discussed and agreed that old lift cabin renovation is mandatory, hence facility manager have been instructed to collect the quote from M/s Kone to have an idea of costing.

### **Work on hold**

1. Power/Energy Audit pending since Apr 2012 to Mar 2016  
(Apr-12 to Mar-13, Apr-13 to Mar-14, Apr-14 to Mar-15, Apr-15 to Mar-16)
2. A main Bank Account no (5034) viewing right is needed through net banking. (Pending).
  - a) Dependency will be Zero to the Bank for getting Statement of Bank account.
  - b) Expedite entry in to tally and immediate verification of online payment through NEFT/RTGS.
3. Replacement/Modernization of 2 nos. KONE elevators
4. File Cabinet (Fire Proof) for Estate Office to upkeep the filing system.
5. CCTV Camera & TV relocation/ re-organized, re-wiring and system need to be connected to Estate office computer through switcher control.
6. Cash Box Requirement for Estate Office.
7. Profac account settlement and staff dues adjustment with Profac Payout.
8. Surface parking and back side area repair and paint.
9. Terrace parapet walls repair- loose concrete is very dangerous.
10. Conference room and RWA office to be designed at 11<sup>th</sup> floor refugee area.
6. Estate office interior re-designing and expansion project along with renovation of pantry and toilet area.
7. Replacement of building Fire Alarm, PA and Talk Back system.
8. Upper Basement Floor repairing/New flooring.
9. Vertical fire pipe lines need replacement on priority.
10. Out of 18 hose reel drums right away 6 nos. drums need replacement as these are more than 30 years old now and slowly all has to be replaced.
11. Boom Barrier AMC Renewal, lowest quote is Rs. 30,000/- (Non-Comprehensive) plus tax @15%
12. Fire Hose Reel Box 3 nos. need to be replaced on urgent basis.
13. 3 nos. DG sets needs replacement phase wise.
  - I. 250 kva dg set tentative cost would be: - rs. 13,50,000/- plus tax & installation
  - II. 125 kva dg set tentative cost would be: - rs. 6,70,000/- plus tax & installation
  - III. Installation/ commissioning charges: - rs. 2, 90, 000/- tentative